

## **WORK PROGRAMME – DRAFT BRIEFS FOR SCRUTINY**

**Submitted by:** Member Services Officer

**Portfolio:** Resources and Efficiency/Customer Service and Transformation

**Ward(s) affected:** Non-specific

### **Purpose of the Report**

To enable the Committee to discuss the draft scrutiny briefs and agree their content prior to submission to the Overview and Scrutiny Co-ordinating Committee.

### **Recommendations**

- (a) That the draft briefs for scrutiny be agreed.
- (b) That the draft briefs for scrutiny be submitted to the Overview and Scrutiny Co-ordinating Committee for final approval.

### **Reasons**

Following the Scrutiny Peer Review it was agreed that the Overview and Scrutiny Co-ordinating Committee fulfil the role of the 'work planning group' and that all draft briefs for scrutiny be submitted to it for final approval.

## 1. **Background**

1.1 At the last meeting of the Committee it was agreed that the following topic be included on the work programme:

- Review of the Performance Management Frameworks (Mark Bailey).

A draft brief relating to this is attached at **Appendix A**.

The following draft briefs have also been submitted by your officers for discussion and are attached as **Appendices B to D**:

- TBC
- TBC
- TBC

## 2. **Issues**

2.1 Members are asked to consider the briefs appended to this report and to agree the content prior to submission to the Overview and Scrutiny Co-ordinating Committee.

## 3. **Outstanding Actions Agreed by the Committee**

None at present

4. **Outcomes Linked to Sustainable Community Strategy and Corporate Priorities**

4.1 The work programme of the Transformation and Resources Overview and Scrutiny Committee list items for Overview and Scrutiny activity. The activities of this committee do not directly contribute to the priorities in the Sustainable Community Strategy:

4.2 The committee's activities will also contribute to the corporate priority of transforming the Council to achieve excellence.

5. **Legal and Statutory Implications**

There are no legal or statutory implications directly arising from this report.

6. **Equality Impact Assessment**

6.1 There are no equalities issues directly associated with this report. Consultation items on the work programme, such as draft police should include equality impact assessments and the committee should seek to challenge report authors and decision-makers to ensure that all equalities and diversity issues have been discussed.

7. **Financial and Resource Implications**

7.1 There are no financial implications directly arising from this report.

7.2 The primary resource implication arising from this report is Members' and Officers' time and commitment to undertake Overview and Scrutiny activity. When monitoring the work programme it is the committee's responsibility to ensure that it does not overburden itself with work if Members are unable to commit to particular activities within an agreed timeframe.

7.3 There are no human resource implications arising from this report.

7.4 There are no ICT implications arising from this report.

8. **Major Risks**

There are no risks associated with this report.

9. **Key Decision Information**

9.1 Overview and Scrutiny does not have the power to make decisions and therefore this report does not propose any decisions which would be considered to be a key decision.

10. **List of Appendices**

**Appendix A** Review of the Performance Management Frameworks

**Appendix B** TBC

**Appendix C** TBC

**Appendix D** TBC